Notebook Entry Format

To create a new notebook entry:

1. Go to [Notebook Style](https://docs.google.com/document/d/1gps5jIO67dvz7R9Uj2JBR87l7NcXNmD33mFihsuYwRA/edit)
2. Make a copy
3. Update the due date
4. Create the entry using the predefined text styles
5. Save as a .docx file
6. Create a pull request